

CONFIDENTIAL

0-100-70

*[Handwritten signature]*

13 July 1970

MEMORANDUM FOR THE RECORD

SUBJECT: BNDD Presentation on Drugs for Agency Personnel

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1. On Friday, 10 July, [REDACTED] and I asked [REDACTED] to contact BNDD to see if they would be willing to put on a two-day BNDD briefing for Agency officers similar to the two-day course they conducted at Northern Virginia Community College which [REDACTED] attended. On 13 July [REDACTED] informed me that the BNDD would be willing to do this during the month of September or October.

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2. I phoned [REDACTED] Special Assistant to the DDS, and told him of BNDD's agreement. [REDACTED] said that he would contact the Office of Security, Personnel, and Medical Services to determine how many people each office would be interested in sending. I specified that we should probably limit it to between 30 and 40 because of classroom limitations and that OTR would likely want three or four people to attend. [REDACTED] said he would keep me posted as to his findings.

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3. I checked with Chief, ISS who said that rooms 1A07 and 1A13 were heavily booked for the September/October period but that rooms 1E74 and 1E78 (with capacities of 42 each) could be used.

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4. At the moment I plan to have [REDACTED] handle this program and we are tentatively setting the dates of 13 and 14 October.

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[REDACTED]

Acting Chief, Operations School/TR

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DOWNGRADING